

TEXT PILOT USE REQUEST

Instructional Materials Committee

Text Title: Western Civilization (since 1300)

Author: Jackson Spielvogel

Publisher: Wadsworth Cengage Learning

Copyright Date: 2011

Course Title and Grade Level: AP European History / high school

This text is: **New** Replacing (title)

Number of copies needed 15 Unit Price \$ 104.00

This text is intended for pilot use during Term, 2011-2012

I have taken the following steps to determine the suitability of the above text:

- (✓) 1. I have read it and found that it meets the criteria of the district Instructional Materials Committee, including criteria for the elimination of sex bias. **This is a mandatory Step.**
- (✓) 2. I have compared it with other available texts.
- (✓) 3. I have compared review of it with review of other available texts.
- (✓) 4. I have evaluated the reading level and found it averages about 11.5th grade.
- () 5. Other:

Text Selector Signature D. Ryan Close

Date: 4-27-2011

Approved by:

Date:

Disapproved by:

Date:

Bias Content	Excellent	Good	Fair	Poor	Non-App.
1. Presents more than one view point of controversial issues.		✓			
2. Presents Minorities realistically.		✓			
3. Includes contributions of minority authors.			✓		
4. Presents non-stereotypic models		✓			
5. Facilitates the sharing of cultural differences.		✓			
6. Promotes the positive nature of differences		✓			
7. Includes the contributions, inventions, or discoveries of minorities.			✓		
8. Includes the contributions, inventions, or discoveries of women. ✓					
9. Presents minorities in a manner that promotes ethnic pride.			✓		
10. Facilitates an environment open to discovery and experimentation ✓					

To evaluate materials by these criteria, text selectors may find the following steps helpful:

1. Read review in the professional periodicals through the curriculum office, state superintendent of public instruction, etc.
2. Review copies of other available texts. The district curriculum office will order samples on request.
3. Check the reading level of the text through use of a standard readability formula.
4. Use tentatively selected materials according to pilot-use procedures.
5. Fill out forms etc.

Removal of Instructional Materials

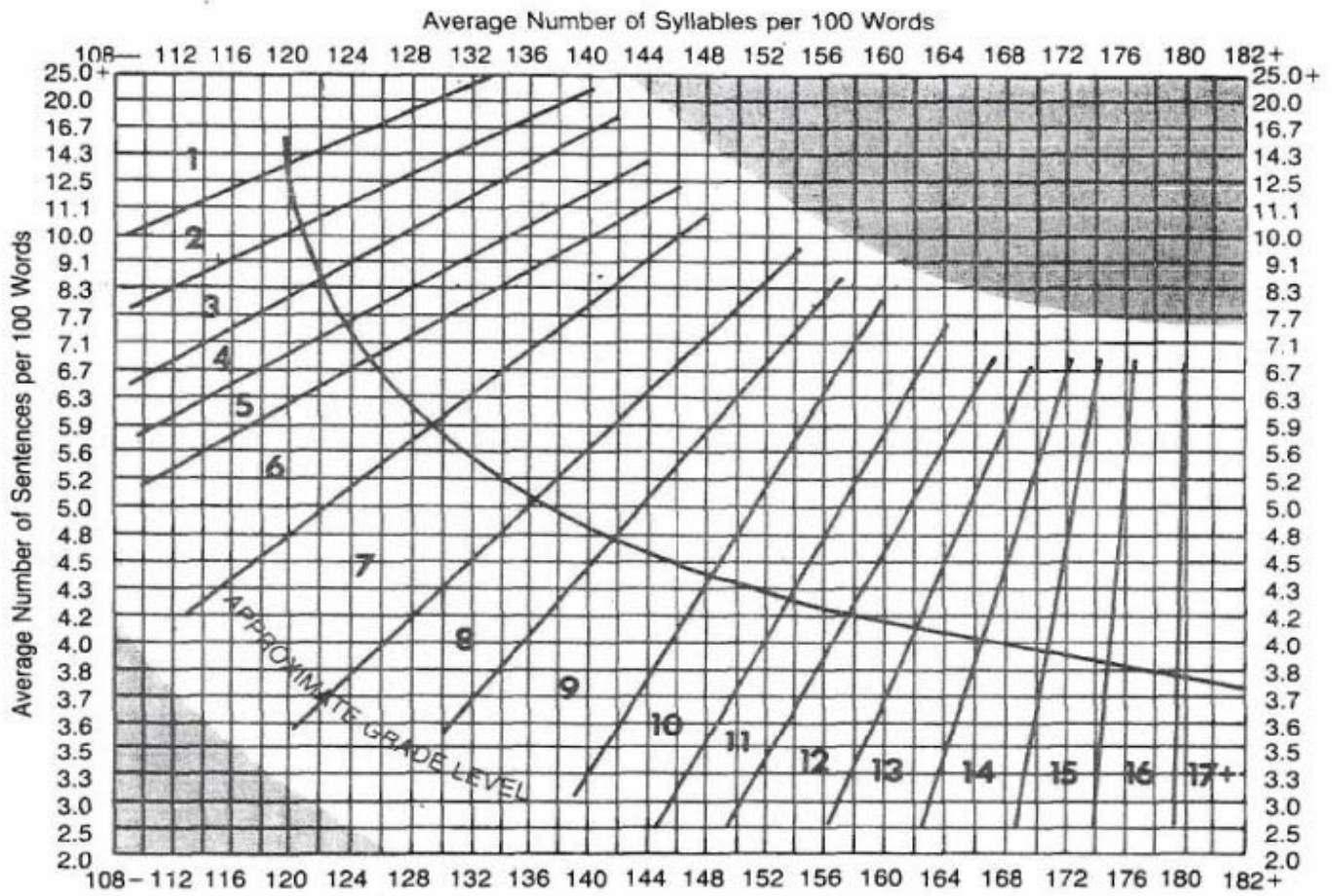
Instructional materials may be removed from collections at any time that they are no longer meet the criteria for initial selection outlined in "Criteria for Selection of Instructional Material." Any instructional materials may be removed when the administration judges such removal to be in the best interest of the district. Ordinary procedures for withdrawal of material are outlined below:

Instructional materials furnished by the district shall be removed from collections by the committee based on the criteria for selection in this procedure and on the availability of suitable replacement materials.

Directions:

Select three 100-word passages from the beginning, end, and approximate middle of the consent form.

- Count proper nouns, numerals, and initializations as words.
- Count the number of syllables, counting each symbol in numerals and initializations as one syllable, e.g., 1997 as 1 word and 4 syllables; CDC as 1 word and 3 syllables. A suggested easy way to count is to put a mark above every syllable beyond 1 in each word, count the number of marks and add 100.
- Count the number of sentences in each 100 words, estimating the length of the fraction of the last sentence to the nearest $1/10^{\text{th}}$.
- Add the number of sentences and the number of syllables and divide each total by 3.
- On the Fry Graph below, find the average number of sentences on the side scale and find the average number of syllables on the top scale. Where the points meet indicates the approximate reading level grade of the form.



Expanded Directions for Working Readability Graph